

MILCOMBE PARISH COUNCIL

THURSDAY 5 NOVEMBER 2020

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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3 November 2020

Dear Councillor,

An extraordinary meeting of the Parish Council will be held on Zoom on **Thursday 5 November 2020 at 8.00pm** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Hugo Brown, Mike Kerford-Byrnes and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

To enable you to attend the meeting, a link to Zoom will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the open forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.05pm
4. **Minutes** - To approve the minutes of the meeting held on 1 September 2020. **(Attached)**
8.05pm – 8.10pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 1 September 2020.
8.10pm – 8.20pm
6. **Chairman's Announcements**
8.20pm – 8.25pm
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)

8.25pm – 8.35pm

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.

8.35pm – 8.45pm

9. **Village Matters**

- i) Village Organisations – To receive reports from the Chairmen of village organisations.
- ii) Play Area – To discuss:
 - the proposals for new play equipment in the village play area; and
 - note the play area inspection.
- iii) Signage – To discuss making a request to the County Council to improve the signage by the Horse and Groom PH to encourage drivers to slow down.
- iv) Village Benches – To discuss moving one of the village benches nearer to the Horse and Groom PH.
- v) Debra Crossing – To discuss making a request to the County Council for a Zebra Cross on Main Road, near to the junction with The Green.
- vi) Remembrance Sunday – To discuss arrangements for Remembrance Sunday.

8.45pm – 9.00pm

10. **Planning**

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**

9.00pm – 9.10pm

11. **Parish Council Matters**

- i) Vacancy – To consider any applications for co-option onto the Parish Council.

9.10pm – 9.15pm

12. **Finance**

- i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**
- ii) Parish Remuneration Panel 2020/2021 – To consider the report of the Independent Remuneration Panel 2020/2021. **(To follow)**
- iii) Internal Audit 2020/2021 – To discuss the appointment of the Internal Auditor for 2020/2021.
- iv) Budget 2021/2022 – To discuss the budget for 2021/2022 and agree a precept figure. **(To follow)**

9.15pm – 9.30pm

13. **Correspondence** - Items of correspondence will be circulated to members.
9.30pm

14. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will

commence at 8.00pm on Zoom unless otherwise stated:

- Tuesday 5 January 2021
- Tuesday 2 March 2021

9.30pm

15. **Items for the Next Agenda**
9.30pm